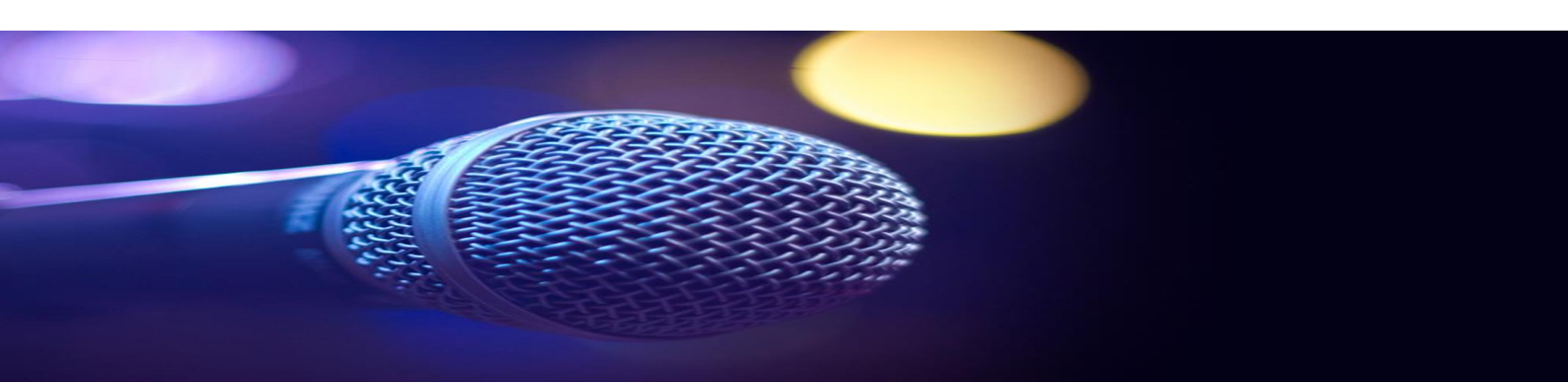




**Course: Communication Skill in
English**

**Program : First Year Bachelor of
Arts**



1. Course Information

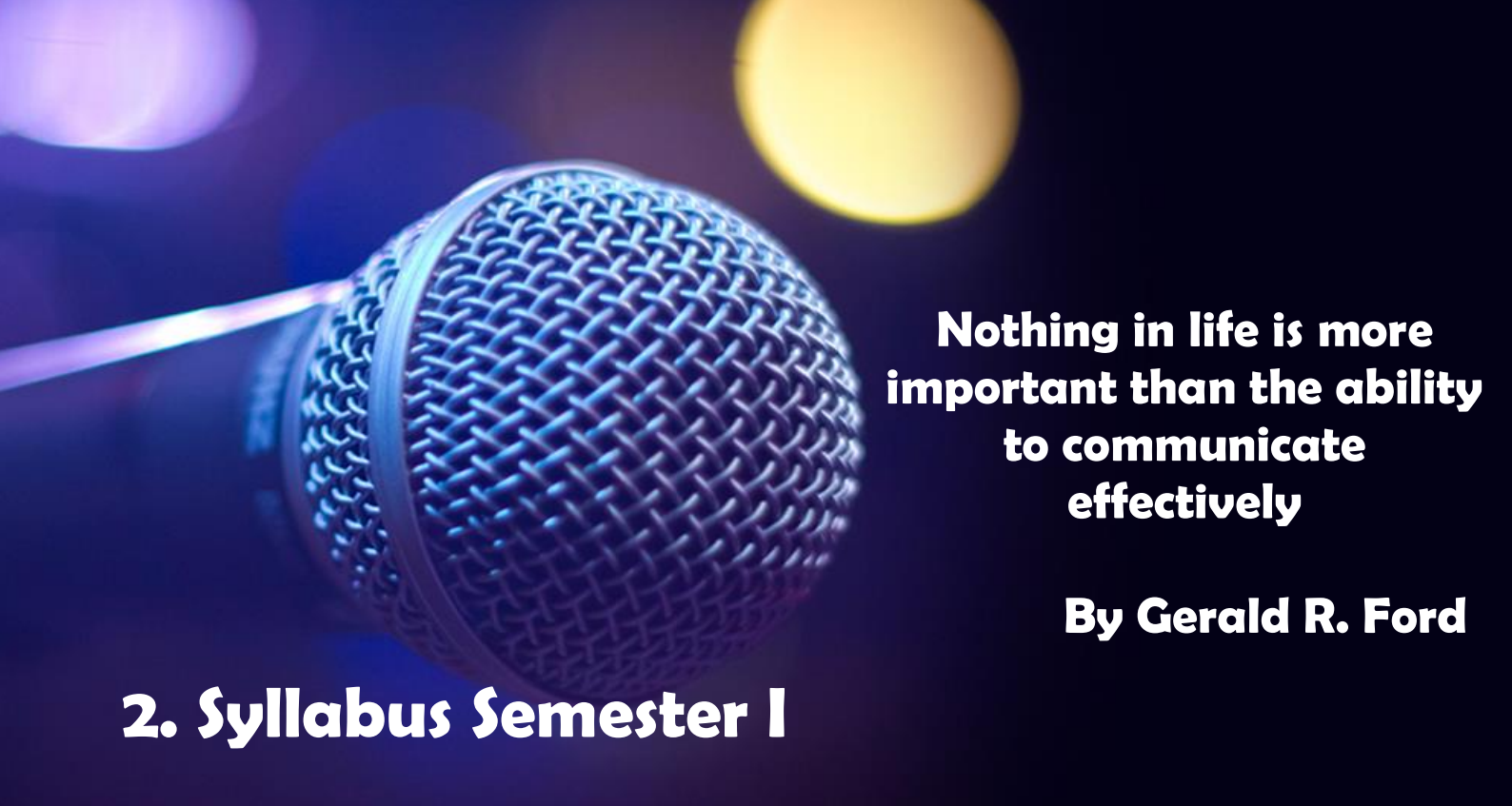
- Duration: 2 Semesters of First Year BA
- Credits: 2 Each Semester
- Core Paper
- Lectures-3 & Tutorials - 4 per week



Objectives

- Develop communication skills of students
- Inculcate confidence to speak, write and read in English effectively & learn public speaking
- Learn to persuade using English language effectively
- Draft correspondence with accuracy and command
- Master skills of listening
- Learn to read technical data
- Provide platform for the creative writing skills
- Use technology to communicate effectively





**Nothing in life is more
important than the ability
to communicate
effectively**

By Gerald R. Ford

2. Syllabus Semester I

Communication Skills in English: Paper I (2 Credits)

Unit 1: Basic Language Skills: Grammar

Unit 2: Reading Skills: Comprehension (unseen passage)

Unit 3: Writing Skills (Formal Correspondence): Letters

Unit 4: Interpretation of Technical Data

Unit 5: Writing Skills: Essay



3. Syllabus Semester II

Communication Skills in English: Paper II (2 Credits)

Unit 1: Basic Language Skills: Vocabulary building

Unit 2: Editing and Summarization

Unit 3: Writing Skills: e mails

Unit 4: Report Writing

Unit 5: Creative Writing



4. Suggested Topics for Tutorials: (for both semesters)

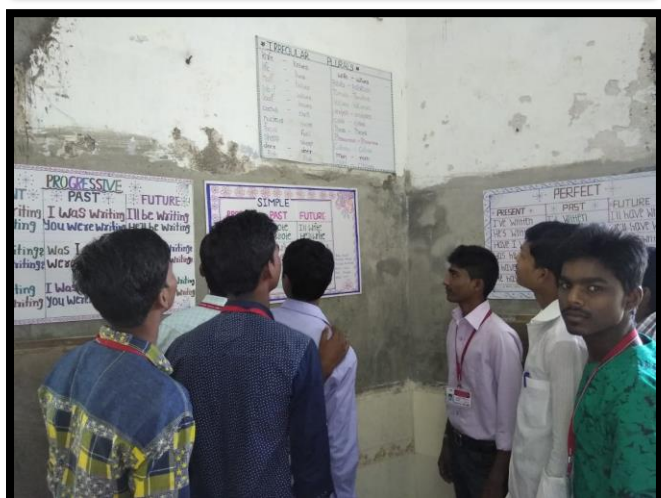
1. Group Discussions
2. Mock Interviews
3. Fundamentals of Grammar
4. Debates / Speeches
5. Book / Film Reviews
6. Vocabulary and Language Games
7. Picture Composition
8. Tweets



5. Photographs of Activities

FYBA Programme

Course- Communication Skills in English



Designed By – Miss Manali Pawar